



Luxembourg International Climate Finance (ICF):

General Submission Template for ICF Funding 2021-2025

Version April 2021

The application can be written in one of the three administrative languages of the country (Luxembourgish, French or German) as well as in English. Applications that are not complete or do not comply with the format will not be considered.

Note: Applications from NGOs concerning the dedicated NGO funding window should be made using the NGO submission template (distinct document).

Applicant Information	
Proposal title	Provide a brief, but descriptive title of the proposed activities.
Name and type/legal form of the applicant	Please state the name and type of organization making the submission. Specify whether the organization is public or private and whether for-profit or not-for-profit.
Applicant details and key contact persons	Please provide the following details: Country of registration and registration number: Address: Telephone number: Fax number: E-mail: Website (if relevant): Provide the name and contact details (e-mail, physical address and phone number) of at least two key contact persons involved in the proposal; main contact and alternate.
Project activity partners and agents	If the activities are to be undertaken by a consortium or if some activities are undertaken by partners, subcontractors or agents (e.g., implementing entities), list all members or the relevant entities, their responsibilities and functions, and clearly state who will assume the role as lead partner. Add contact details for each of the relevant organizations: Address: Telephone number: Fax number: E-mail:
Qualification of applicant and partners	<i>Limit response to 400 characters</i>

	<p>Very briefly describe the main qualifications of your organization (local experience in the thematic area, number of similar activities performed and track record,) and that of the partners to implement the proposed activity.</p> <p>For private entities include year of incorporation, explain the ability to manage projects of the proposed size and financial capacity to carry out the activities.</p>
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Overview of funding request	
Type of funding requested	<p>What is the type of financing requested, i.e., grant, loan, equity capital (seed capital, patient capital), first loss equity, guarantee?</p> <p>Please note that the support by loan, equity and guarantees is intended for investments that yield a financial return.</p>
Requested funding	Specify the total amount of funding requested (in EUR) and state over which period the funding is requested.
Location of proposed activities	Exact location of the activities (region, municipality, villages, etc.). If possible, present in an annex a precise geographical map, internet link, GPS coordinates, allowing to pinpoint the exact location of the project.
Duration of intervention (funding window)	List start date and duration of intervention for which funding is provided.
Exclusion List	Please confirm that the intervention / funding does not target and is not linked to any activities placed on the exclusion list of the Luxembourg International Climate Finance Strategy.

1.	Presentation of proposed activities	
1.1	Problem and opportunity statement	<p><i>Limit response to 1000 characters.</i></p> <p>Summarize the key mitigation and/or adaptation shortcomings at the place of intervention (for adaptation interventions: in the context of specific climate change vulnerabilities) and the rationale of the planned intervention to address these shortcomings.</p>
1.2	Thematic focus	<p>List the relevant funding theme(s). (Please see the International Climate Finance Strategy and Annex 1 for guidance on the funding themes. If more than one is listed, indicate any primary themes through highlights.):</p> <p>Natural capital, biodiversity, forestry and land-use <input type="checkbox"/></p> <p>Clean air and water resources <input type="checkbox"/></p> <p>Resource efficiency and waste management <input type="checkbox"/></p> <p>Community-based adaptation and resilience <input type="checkbox"/></p> <p>Support to transparency requirements under the Paris Agreement <input type="checkbox"/></p> <p>Leveraging and mainstreaming climate and sustainable finance <input type="checkbox"/></p>

		Climate change-induced migration <input type="checkbox"/> Other <input type="checkbox"/> Specify: _____
1.3	Description of the intervention	<i>Limit response to 1500 characters.</i> Concisely describe the planned interventions in terms of key activities and key outputs and planned milestones.
2	Climate impacts, beneficiaries	
2.1	Clear and direct climate change focus	<i>Limit response to 1000 characters.</i> Explain the clear and direct link on how the intervention will generate stable greenhouse gas benefits (climate change mitigation, REDD+) and/or addresses climate change vulnerabilities and yields adaptation and resilience benefits (climate change adaptation). <i>You may also make reference to the Multilateral Development Banks positive list of climate mitigation activities or the EU Sustainable Finance Taxonomy for mitigation and adaptation (please see International Climate Finance Strategy for further references).</i>
2.2	Additionality of support	<i>Limit response to 800 characters.</i> Please explain why the intervention would not be implemented without the support of the Government of Luxembourg (for lack of returns, technological barriers, capacity barriers or other). For interventions that seek a financial return on investment, explain why the support is needed to reach the requested financial returns, to what extent the investment generates returns to society and the environment and how the support will not crowd out other private or public investments. (See the International Climate Finance Strategy, additionality section, for details.)
2.3	Compliance with host country objectives and priorities and needs	<i>Limit response to 600 characters.</i> Discuss briefly how the proposal is aligned with the national priorities and context of the host country as outlined in their Nationally Determined Contributions (NDCs) to the Paris Agreement, National Adaptation Plans (NAPs) and/or (for LDCs) National Adaptation Programme of Actions (NAPAs), and other relevant strategy documents. How will ownership of national stakeholders be ensured? Please provide evidence of institutional support or authorizations to proceed with the proposed activities.
2.4	Paris pathway	<i>Limit response to 300 characters.</i> How does the intervention help achieve the long-term goals of the Paris agreement by following ambitious mitigation and/or adaptation pathways – without creating unwanted lock-in effects – and/or leveraging financial flows consistent with these pathways?

2.5	Safeguards and risk assessments	<p>List the main environmental and social (E&S) risks of the planned intervention and outline appropriate risk mitigation strategies and E&S management processes, which are in place to identify and remedy E&S risks (for a risk template, use Annex 4 below).</p> <p>Does the applicant have a gender policy and does the intervention include a gender sensitive and non-discrimination perspective? For details see the Luxembourg International Climate Finance Strategy.</p> <p>Please specify how your organization confronts all forms of corruption, including extortion and bribery, money-laundering and other white-collar crimes and how they will be prevented in the proposed intervention.</p> <p>Furthermore, please explain your commitment to core performance standards concerning labor and working conditions, public health and safety, as well as social, community, environmental and cultural protection. (Private sector applicants are encouraged to adopt, and provide evidence for the adherence to, the UN Global Compact Principles.)</p> <p>Please also express how you will ensure compliance with these standards as well as more broadly with the principles of human rights and non-discrimination, from the design phase throughout implementation.</p>
2.6	Stakeholder analysis	<p><i>Limit response to 600 characters.</i></p> <p>Present the degree of stakeholder involvement (communities, institutional actors, local authorities, or others) in the design and planning of the project. Has an analysis of the parties involved been carried out? If yes, please provide a description of how different stakeholders will be engaged to ensure a successful outcome of the project.</p>
3	Strong climate impacts	
3.1	Climate impact measurement	<p><i>Limit the response to 2000 characters.</i></p> <p>Please provide a list of key performance indicators on the activity, output and outcome level to document the clear and direct link of the intervention to climate mitigation and/or adaptation.</p> <p>For mitigation activities present ex-ante GHG emission reduction or carbon stock increase impacts, specify the methodology used to calculate the mitigation impact. Please use commonly accepted methodologies, refer to the Luxembourg International Climate Finance Strategy for further guidance.</p> <p>For adaptation activities, clearly present the clear and direct link of the activity to reduce the identified local climate vulnerabilities following a climate vulnerability analysis based on solid evidence. The adaptation metrics framework should be based on the results chain with clear and</p>

		measurable indicators on input, output and outcome level (refer to section 3.1.2 of the Luxembourg International Climate Finance Strategy). Please fill in the log frame template attached in Annex 2 of this document.
3.2	Carbon assets (relevant if the applicant wishes to generate carbon credits from the finance received from Luxembourg)	<p><i>Limit response to 1000 characters.</i></p> <p>Demonstrate that any intended carbon crediting/offsetting will not give rise to the risk of double counting under an NDC accounting framework or under any other reference system (including offsetting or climate neutrality schemes and targets by non-state-actors)</p> <p>Explain why the intervention in question yields benefits beyond offsetting, i.e. where an GHG credit is used to compensate for a GHG debit substantial, measurable and additional impact must be realized in the form of additional GHG credit (not to be used for offsetting), additional adaptation, resilience or sustainable development (see sections 3.1.2 and 3.2 of the Luxembourg International Climate Finance Strategy).</p>
3.3	Project beneficiaries	<p><i>Limit response to 500 characters.</i></p> <p>Identification of the target population (qualitatively and quantitatively). Who are the beneficiaries of the project?</p> <ul style="list-style-type: none"> • Qualitative elements: socio-economic and cultural categories and characteristics (women, children, ethnic group, farmers, traders, etc.). What are the criteria for selecting beneficiaries? • Quantitative elements: number of direct beneficiaries, indirect beneficiaries, number of female beneficiaries.
4	Sustainable Development Goals related benefits (SDGs)	
4.1	Compatibility with sustainable development objectives 2030	<p><i>Limit response to 800 characters.</i></p> <p>Do the activities contribute to the achievement of other 2030 SDGs¹ of the host country? Describe them briefly and only list relevant SDG targets, whose indicators are measurable and can be linked to the activities of the proposed intervention. Briefly explain the link.</p>
5	Information on additional sources of financing	
5.1	Mobilization of other sources of finance	<p><i>Limit response to 1000 characters.</i></p> <p>Indicate if the contribution from Luxembourg is instrumental to mobilize other sources of finance or third-parties and specify, where possible, the amount of third-party finance expected.</p> <p>Indicate the sources of co-financing, the type of co-financing (senior loan, subordinated loan, equity, guarantee, reimbursable grant, grant) and amount of co-financing from each source. If applicable, please provide letters of endorsement for all co-financing.</p>

¹ <http://www.un.org/sustainabledevelopment/sustainable-development-goals/>

		Have the proposed activities been presented to other donors for support?
6	Transformation, innovation and lasting outcomes	
6.1	Elements of transformation	<p><i>Limit response to 800 characters.</i></p> <p>Describe how the intervention will be transformational. In other words, please ensure that the activities be i) replicable in other sectors, institutions, communities, regions, ii) have a good distribution potential (potentiality of scaling up), iii) contain elements of innovation (for e.g., new business models that are based on innovative technology), and/or iv) be capable of achieving systematic and collective learning experiences.</p> <p>Please refer to the Luxembourg International Climate Finance Strategy document for indicators to measure this criterion.</p>
7	Efficiency	
7.1	Economic efficiency	<p><i>Limit the response to 600 characters.</i></p> <p>Describe how the financial structure of the project is adequate to meet its objectives and is able to ensure long-term funding.</p> <p>For commercial projects, demonstrate that they are economically and financially sound, while respecting additionality aspects.</p>
7.2	Efficiency in relation to investment costs	<p><i>Limit the response to 800 characters.</i></p> <p>For mitigation projects, show cost per ton of CO₂e reduced (investment costs/sum of CO₂e reductions over the lifetime of the project or program).</p> <p>For large projects, a cost-benefit analysis in the context of the type of project and the host country should be carried out by the applicant, taking into account the different studies made in the country context, e.g. technology needs assessments and marginal abatement cost curves, MACs).</p> <p>For adaptation projects, present the cost-effectiveness assessment at the activity level (for e.g. by comparing the costs of the activity with the costs of other possible interventions with the same impact for adaptation).</p>
7.3	Monitoring, reporting, auditing and evaluation	<p><i>Limit the response to 800 characters.</i></p> <p>How will monitoring be implemented?</p> <ul style="list-style-type: none"> - How and by whom is on-site monitoring organized? - Is any external monitoring being considered? - What is the frequency agreed with the partner for the submission of reports? - Present an intended monitoring plan in Annex 3 of the template

		<p><i>Limit the response to 500 characters.</i></p> <p>Present the intended evaluation and auditing plan.</p>
7.4	Budget	<p>Present a detailed budget in a separate excel sheet, showing detailed budget items for all proposed activities.</p> <p>Demonstrate that the budget is appropriate for the implementation of the proposed activities and provide information on reference (market) prices or other, where relevant.</p>
8	Gender equality consideration and exit strategy	
8.1	Gender integration	<p><i>Limit response to 800 characters.</i></p> <p>Briefly describe how gender responsiveness considerations are integrated within the proposed activities and how the intervention actively contributes to gender equality.</p>
9	Continuity of the activity and exit strategy	
9.1	Exit strategy	<p><i>Limit the response to 800 characters.</i></p> <p>Is there a longer-term funding strategy beyond the support sought from Luxembourg (e.g. finding other donors or follow up investors, integrating the activities into an existing mechanism, self-sustainable business model)? Please provide details.</p> <p>Is there an exit strategy at the applicant level? Please provide details.</p>

Annex 1: Thematic areas of Luxembourg's climate finance and eligible activities

Thematic Area	Type of activity
Natural Capital, Biodiversity, and Land-Use	<ul style="list-style-type: none"> Conserving, restoring and enhancing natural ecosystems, including forests, grasslands, peatlands and coastal wetlands, and their ecological services <input type="checkbox"/> Preventing deforestation and forest degradation <input type="checkbox"/> Activities that integrate nature-based solutions to combat climate change <input type="checkbox"/> Targeting biodiversity-rich afforestation and reforestation campaigns Using renewable energy sourcing and energy efficiency measures to enhance nature and biodiversity investments <input type="checkbox"/> Implementing organic agricultural systems, agroforestry, sustainable forestry, sustainable aquaculture, as well as natural carbon farming practices aiming at sustainably built fertile top-soils <input type="checkbox"/> Climate friendly sustainable agricultural technologies, that do no harm to the environment and contribute to long term resilience of communities <input type="checkbox"/>
Clean Air and Water Resources	<ul style="list-style-type: none"> SME businesses RE supply side/EE demand side improvements (outdoor air pollution) <input type="checkbox"/> Clean energy access, RE / demand side EE for households, small businesses, sustainable tourism <input type="checkbox"/> Small land- and water-borne vehicle fuel efficiency, electric vehicles, bicycle infrastructure <input type="checkbox"/> 'Smart Cities' transport solutions <input type="checkbox"/> Wastewater management with GHG reductions, energy recovery & ecosystem protection <input type="checkbox"/> Clean cooking and heating (indoor air pollution) <input type="checkbox"/> Clean water access with RE/EE conservation measures <input type="checkbox"/>
Resource Efficiency and Waste Management	<ul style="list-style-type: none"> Reduce, Reuse, Recycling ("3 Rs") activities, including along supply- and value chains across economic sectors <input type="checkbox"/> Shifting to regenerative, carbon-absorbing production and adoption of healthy, predominantly plant-based diets (that are affordable and accessible) <input type="checkbox"/> Promotion of plant-based alternative protein products or food products; Measures to reduce food waste and loss <input type="checkbox"/> Waste prevention (including plastic waste) and responsible consumption, including reduced indirect energy use <input type="checkbox"/> Waste management with direct GHG reductions like landfill gas capture and utilization <input type="checkbox"/> Waste management with adaptation components in the field of flood management and ecosystem protection <input type="checkbox"/>
Community based Adaptation and Resilience	<ul style="list-style-type: none"> Early warning systems and access to accurate local weather information <input type="checkbox"/> Emergency disaster risk management preparedness <input type="checkbox"/> Community level capacity building for resilience <input type="checkbox"/> Improved flood management planning <input type="checkbox"/> Resilient housing <input type="checkbox"/> Water efficiency programs, addressing climate impacts on water resources and reducing energy use for pumping and treating water <input type="checkbox"/> Access to RE / EE for diversified livelihoods, distributed energy <input type="checkbox"/> Saving and insurance solutions for climate related financial risk reduction <input type="checkbox"/>
Leveraging and Mainstreaming Climate and Sustainable Finance	<ul style="list-style-type: none"> Fostering sustainable financial market development and products with the aim of implementing Art. 2, para (1)c of the Paris Agreement² <input type="checkbox"/> Supporting de-risking financing solutions, aggregation and collective investment vehicles, project preparation facilities for financing for RE/EE/land use/natural capital/low carbon and resilient infrastructure and climate finance solutions to attract private capital <input type="checkbox"/> Climate results-based finance, REDD+ participation, readiness support for using of cooperative approaches under Art. 6 of Paris Agreement <input type="checkbox"/> Support for putting in place carbon pricing regulations, taking into account the polluter pays principle and social equity; carbon market readiness support for higher NDC ambitions in line with the San José Principles <input type="checkbox"/>

² This may include a large range of products and services from supporting legislation on reporting obligations, green & sustainable taxonomies, labels, rating systems, standards, funds, bonds, loan facilities, guarantee facilities.

Climate change induced migration	<ul style="list-style-type: none"> • Development of systems, infrastructure, plans, programs, and policies to support adaptive capacity for rural communities for internal migration or relocation of coastal communities or households in response to climate hazards <input type="checkbox"/> • Resettle/ give access to protecting facilities to exposed population that lives in vulnerable areas and providing housing in safer areas to decrease the number of people living in vulnerable areas <input type="checkbox"/> • Support climate migrants' primary health care needs by providing water, sanitation and medicines <input type="checkbox"/> • Development and implementation of urban planning and sustainable development plans for cities affected by flooding that include displacement of population <input type="checkbox"/> • Programs providing targeted training to develop the skills that are required for migrants to adapt in their new place of residence <input type="checkbox"/> • Provide shelter, including communal areas in transit centers and reception centers. <input type="checkbox"/>
Support for the transparency requirements of the Paris Agreement	<ul style="list-style-type: none"> • Prepare institutional, legal and financial frameworks to enable the preparation of NDCs <input type="checkbox"/> • Creating reporting formats <input type="checkbox"/> • Greenhouse gas (GHG) inventories <input type="checkbox"/> • Develop technical capacities for tracking progress in the implementation of Nationally Determined Contributions <input type="checkbox"/>

Annex 2: Log frame template

	Indicators	Means of verification	Risks/Assumptions
Impact			
Outcome			
Output			
Activity			

Annex 3: Monitoring plan: Fill in the table below and ensure that impacts, outcomes, outputs, activities are in line with logical framework provided above

Expected results	Results indicators	Data source/collecti on method	Frequency of observation	Means of verification	Responsible for data collection and monitoring	Reporting format to donor
Impact	Indicator		e.g. annual			
Outcome	Indicator		e.g. annual			
Output	Indicator		e.g. semi-annual			
Activity	Indicator		e.g. monthly			

Annex 4: Risk Assessment and Management Template

RISK FACTORS AND MITIGATION MEASURES		
Please organize the risk factors by type (e.g., social, environmental).		
Risk Factor 1		
Category	Probability	Impact
Description		
Describe the risk.		
Risk Mitigation Measure(s)		
Please describe how the identified risk will be mitigated or managed. Do the mitigation measures lower the probability of risk occurring? If so, to what level?		
Risk Factor 2		
Category	Probability	Impact
Description		
Describe the risk.		
Risk Mitigation Measure(s)		
Please describe how the identified risk will be mitigated or managed. Do the mitigation measures lower the probability of risk occurring? If so, to what level?		

Note: For probability: High has significant probability, Medium has moderate probability, Low has negligible probability
 For impact: High has significant impact, Medium has moderate impact, Low has negligible impact
 Prohibited practices include abuse, conflict of interest, corruption, retaliation against whistleblowers or witnesses, as well as fraudulent, coercive, collusive, and obstructive practices