



## Registration Form

### Request for Nature Educational Activities

#### Contact Information:

Name of contact person: .....

Phone: ..... Mobile: .....

E-mail: ..... Fax: .....

Name & address of the school: .....

Municipality: ..... Town: .....

#### Informations about your group:

Cycle: .....

Number of students: ..... Number of teachers: .....

Are there children with disabilities or allergies in this group?

.....

Are you coming together with another school class?

If yes, please note the teacher's name and complete a second form.

Teacher: .....

#### Information about your arrival:

Arrival time: ..... Departure time: .....

Your means of transportation:

☐ School bus ☐ Public bus ☐ On foot

Maximum group size is 20 participants (or one class)

Prices for classes outside the municipality of Schengen:

2 hours - 60 €, 3 hours - 80 €, 6 hours - 120 €.

#### Billing address:

Name: .....

Street, number: .....

Postcode, town: .....

☐ **Peppol:** If you require an invoice via Peppol, please provide us with your identification number:

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### **Additional information**

How did you hear about us?

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### **Important**

After submitting your request, you will receive a final confirmation via email at [biodiversum@anf.etat.lu](mailto:biodiversum@anf.etat.lu) or by post at CNF Biodiversum, 5 Bréicherwee, L-5441 Remerschen.

Please wear suitable shoes and clothing according to the weather.

Please note that the accompanying persons are responsible for the children and must ensure that all nature reserve rules are followed. Our guide is only responsible for the content and course of the activity. In the event of non-compliance with these rules, the guide is entitled to cancel the activity.

☐ I have carefully read the information sheet for teachers and undertake to comply with the instructions contained therein.

To ensure the best experience, please be punctual and inform us immediately of any deviations from the agreed program.

We require your consent for data use in order to book an activity (please tick the applicable box).

Please note the following addresses, depending on the activity booked:

- All forest activities: 62, rue de la cité, 5517 Remich
- All garden activities: Wäistrooss, Cimetière, 5495 Wintrange
- All other activities: 5, Bréicherwee, 5441 Remerschen

All these sites are accessible by school bus.

For further questions, we are at your disposal.

### **Your rights concerning your personal data**

According to Regulation (EU) 2016/679 (GDPR), the collection, processing, and storage of personal data requires your consent. The collection of your personal data is essential for organizing requested activities. It is limited to data strictly necessary for these purposes. Your data will be processed by the Department of Nature and Forests as part of its public duties at the nature centers.

You may give this consent voluntarily in the following section.

## Consent to data use

By submitting this form, I consent to the collection, processing, and storage of my personal data.

In future, I would like to be informed about:

- ☐ School programme newsletter
- ☐ Annual programme newsletter with events and activities

The information provided must be accurate and reflect reality; otherwise, your request may not be successful. The data will be kept for 20 years.

## Your rights as a data subject: Access, rectification, erasure, restriction of processing, right to object

Under applicable data protection laws, you have the right to access and correct this information. You can contact the Director of the Department of Nature and Forests by letter with proof of identity at: 81 Avenue de la Gare, L-9233 Diekirch.

### Contact:

[biodiversum@anf.etat.lu](mailto:biodiversum@anf.etat.lu)

Isabelle Zwick Tel.: 247 56533

Bréicherwee 5, L-5441 Remerschen

## Selection of activity:

Find our full program at: [https://environnement.public.lu/fr/natur-erliewen/centres-d\\_accueil.html](https://environnement.public.lu/fr/natur-erliewen/centres-d_accueil.html)

Please list the name(s) of the activity or activities with a specific date or desired weekday(s):

**Activity 1:** .....

Date : .....

**Activity 2:** .....

Date : .....

**Activity 3:** .....

Date : .....

Has this topic been covered in class?

☐ Yes

☐ No

**Other remarks:** .....

.....

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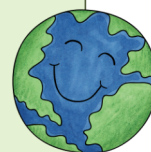
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# Information sheet for teaching staff

Thank you for choosing an activity from our school programme. Here is some important information to ensure that the excursion runs smoothly.



- Our guides and nature educators look forward to accompanying your class to the Biodiversum, the Haff Réimech nature reserve or the surrounding area. Their role is to guide and impart knowledge, as well as to lead the activity. Please note that during the activity, the teacher must continue to ensure the safety of the pupils and that the rules set by the nature guide are followed.
- It is also the teacher's responsibility to ensure that the children are dressed appropriately for the weather conditions. Our excursions also take place in rainy and cold weather, and some activities include games that involve contact with the ground and soil. In this regard, each child must wear a waterproof jacket, waterproof trousers (Bullisbox) and waterproof shoes.
- For activities lasting more than 2 hours, a picnic can be arranged, which the children bring themselves. For all activities, children must have a bottle of water in their bags. Please note that our main mission is to raise children's awareness of environmental protection. We would therefore be grateful if you could avoid using plastic as much as possible during the picnic.
- Our nature guides would be delighted if teaching staff could actively participate in the activity and thus set an example for the pupils. Please refrain from using your mobile phone during the excursion (except for class photos).
- You are welcome to bring your own binoculars.



We look forward to your visit and remain at your disposal for any questions you may have. Your Biodiversum team

Administration and coordination : Isabelle Zwick Tel.: 247-565-33  
Planning and implementation: Kerstin Rose Tel.: 247-565-32